



Lease Confirmation

Office: 571-344-4434

“*” Denotes a field that the property will complete:

Client's Name _____ E-mail _____

Phone Numbers _____

Lease Date _____ Move-in Date _____ Lease Term _____

Apartment Community _____ Agent's Name NVA Rentals

Address _____ Unit # _____

*Manager Name _____ *Mgmt Co. _____

*Phone _____ *Fax _____

*Invoice Information (\$ _____ @ _____ % + _____) = \$ _____
Rental Rate Commission Bonus- if applicable Invoice Amount

Size Apartment (check one) One Bedroom Two Bedroom Three Bedroom

Note to Management:

- An invoice will be created only after move in has been confirmed.
- Management Company agrees to pay NVA Rentals a locator commission.
- Management Company acknowledges NVA Rentals is listed on application
- Management Company acknowledges compensation to client from locator commission.

* _____ * _____ * _____
 Printed name of Authorized Representative Date Signature of Authorized Representative

Please email back to - confirm@nvarentals.com

(below this line for internal use only)

Internal Use Only

Agent: _____
 Name on app: _____
 Faxed to property: _____

Conf #: _____
 # Given to Client: _____
 Faxed To Acct: _____
 Faxed To Office: _____